

Date: 6.17.2021

RECEIVED

By Ellie at 10:11 am, 7/6/21

Open Assistance meeting

Time: 1:00pm

End: 1:30pm

Present: K Lucy, D Boyle, G Brown, J MacPherson

1. Case Reviews:

Case number	Requested Amt	Total Invoice Amt	Insurance Payment	Discussion	Action
21-003	27.16	305.00	277.84		Approve

On a motion made and seconded, the above cases for 21-003 was individually and unanimously approved by members of AHCTC.

- April and May minutes reviewed and approved as written.
- 21-015 has not submitted new application. Notice sent must be received before future invoices will be considered.-
- 21-014: request to send more info to approve eligibility requirements have not been received.
- K Lucy and D Boyle both turned in administrative papers, forms, FY21 documents, laptop, mailbox key 305 stamps ect to the Mayors office.
Brief overview provided to APremo
- Once Buildings and agencies are open to the public brochures will be replenished.
- Monthly preparation process for AHCTC meeting
 - Agenda sent to City Clerk Friday prior to meeting
 - Last mail pick up at Post Office Box Monday prior to the meeting
 - Preparation of paperwork and member notification prior to meeting
- Future meetings will be on the third Thursday of the month, 1pm at City Hall; Next meetings: July 15, August 19, September 16, October 21, November 18, December 16.
- Trust members will await word from Mayor's Office regarding July's meeting.

Respectfully submitted,

Kathy Lucy